DATE

(Print on letterhead)

EMPLOYER'S STATEMENT OF COMMITMENT

I ……………………….. hereby nominate ………………………., born on …………………. and the …………………………………….(position in the organization) of …………………..(name of organization), employed since ………………… to attend the Proposal Writing Bootcamp programme under the Green Climate Fund CSOs Readiness project titled, “Capacity Building and Knowledge Management on Climate Change for Civil Society Organizations (CSOs) in Ghana towards the implementation of the Nationally Determined Contributions.”

I declare that

1. at the end of the training period the candidate will undertake skills transfer among the network;
2. I committed to ensuring that the candidate will not be assigned any tasks during the fellowship period to ensure that he/she will be available for the training at all times (full-time);
3. I am available to answer questions concerning the nominee;
4. I am willing to cooperate with The Project Management Unit for evaluation purposes of the programme;
5. the information provided in this letter and attachment is true and correct.

*At your request, we shall develop a work plan together with selected network members to implement the newly-acquired knowledge by the candidate.*

Signature of the Head of the Organization: Date:

Telephone number:

Email address:

**THE PLAN TO IMPLEMENT THE NEWLY ACQUIRED KNOWLEDGE BY THE CANDIDATE**

**DATA ABOUT THE ORGANIZATION:**

1. **Name of the organization:**
2. **Mission statement *(max 750 characters):***
3. **Main activities: *(max 3 activities in max 750 characters):***
4. **Do the organization’s (main) activities fall within any of the following themes? Please tick the box that applies. Multiple answers are possible.**

Climate change

Water

Food & Nutrition Security

Forestry

Energy

Transport

Biodiversity

Other. Which theme?**­­**

**DATA ABOUT THE CANDIDATE NOMINATED FOR THE BOOTCAMP:**

1. **Name of the candidate:**
2. **Title/Position:**

Tasks in the organization:

* **XXXXX**
* **XXXXX**
1. **Relevance of the study programme:**

*(What knowledge and skills are to be developed by the candidate and why?)*

***Note: Attach Staff CV***